



NEW ERA SENIOR SECONDARY SCHOOL

Designated roles and responsibilities of emergency response team:
Faculty and student members.

1. AWARENESS GENERATION , WARNING, INFORMATION COLLECTION & INFORMATION DISSEMINATION TEAM

Key Responsibilities

1. Awareness Programs

- Conduct regular awareness sessions for students and staff regarding disaster management, safety procedures, and emergency preparedness.
- Display posters, charts, and emergency instructions on notice boards.

2. Early Warning

- Monitor any signs of emergency such as fire, earthquake tremors, structural damage, or suspicious activities.
- Immediately alert the school administration and emergency teams when a risk is detected.

3. Information Collection

- Collect accurate information about the emergency situation including location, type of hazard, and possible risks.
- Report the information quickly to the school emergency control point.

4. Information Dissemination

- Inform students, teachers, and staff about safety instructions through announcements or communication systems.
- Guide students regarding evacuation routes and safety measures.

5. Communication Support

- Maintain communication between the emergency response teams and school authorities.
- Coordinate with local authorities if instructed.

TEAM LEADER:- Mr. Prashant Sadekar

NO.	Members:-	Class
1	Aadi Amishkumar Amin	9C
2	Aaditya Ajay Tripathi	9A
3	Drashya Arvind Patel	10B
4	Harsh Niteen Gurung	11C
5	Harshvardhan Parmar	9B
6	Jahan Agashe	10B
7	Jiwal Vinod Patil	10B
8	Jiya Harshadkumar Patel	11A
9	Kalp Anil Patel	11C
10	Kartik Rajnesh Sharma	9C

2. EMERGENCY EVACUATION AND SCHOOL SECURITY TEAM

Key Responsibilities

- 1. Evacuation Management**
 - Guide students and staff to evacuate classrooms safely and calmly.
 - Ensure evacuation through designated safe routes.
- 2. Crowd Control**
 - Prevent panic and maintain discipline during evacuation.
 - Ensure orderly movement of students to assembly points.
- 3. Security of School Premises**
 - Restrict entry of outsiders during emergency situations.
 - Secure school gates and ensure controlled access.
- 4. Assembly Area Supervision**
 - Ensure students assemble at the designated safe assembly points.
 - Help teachers verify student attendance.
- 5. Support to Other Teams**
 - Assist search and rescue teams in locating missing students or staff.

TEAM LEADER:- Mr. Nilesh Gregor

NO.	Members:-	Class
1	Kavya Sanjaykumar Patel	10B
2	Kiaan Gaurav Thoria	10A
3	Het Shah	9C
4	Divyansh Ajay Trivedi	11A
5	Dhruvraj Omdev Singh Jadeja	11C
6	Krish Devang Shah	9B
7	Nimay Sanjay Patel	10C
8	Parth Taro Rajpal	11C
9	Pratyush Kumar Jha	11A

3. SEARCH AND RESCUE TEAM

Key Responsibilities

- 1. Search Operations**
 - Search classrooms, corridors, washrooms, playgrounds, and other areas for trapped or missing students and staff.
- 2. Rescue Assistance**
 - Safely rescue individuals trapped under furniture, debris, or inside rooms.
- 3. Coordination with Evacuation Team**
 - Inform the evacuation team once all areas are cleared.
- 4. Emergency Support**
 - Provide immediate support until professional rescue teams arrive.
- 5. Reporting**
 - Report rescued individuals and their condition to the first aid team.

TEAM LEADER:- Mr. ALOK MOSAN

NO.	Members:-	Class
1	Kavya Sanjaykumar Patel	10B
2	Kiaan Gaurav Thoria	10A
3	Het Shah	9C
4	Divyansh Ajay Trivedi	11A
5	Dhruvraj Omdev Singh Jadeja	11C
6	Krish Devang Shah	9B
7	Nimay Sanjay Patel	10C



8	Parth Taro Rajpal	11C
9	Pratyush Kumar Jha	11A

4. DEBRIS/RESCUE SITE CLEARANCE TEAM

Key Responsibilities

1. Debris Removal

- Remove light debris from evacuation routes, corridors, and entrances.

2. Clear Emergency Routes

- Ensure that rescue teams and emergency vehicles have clear access to affected areas.

3. Rescue Assistance

- Assist search and rescue teams by clearing obstacles during rescue operations.

4. Safety Measures

- Ensure debris removal is done safely without risking injury.

5. Post-Disaster Cleaning

- Assist in restoring normal school conditions after the emergency.

TEAM LEADER:- Mr. HITESH UPADHYAY

NO.	Members:-	Class
1	Dhir Yatin Gujarathi	11C
2	Kanth Sapan Desai	9A
3	Dev Prashant Shah	10C
4	Manas Shailendra Chauhan	11C
5	Aarav Kandarp Shah	10B
6	Mitesh Vismith	10A
7	Aaditya Ajay Tripathi	9A
8	Divyam Rajesh Patel	9A
9	Naitik Jitendra Alwani	11C

5. FIRE SAFETY AND CONTROL TEAM

Key Responsibilities

1. Fire Prevention

- Monitor electrical equipment, laboratories, and fire-prone areas.

2. Fire Control

- Use fire extinguishers and other fire safety equipment during fire emergencies.

3. Fire Alarm Activation

- Immediately raise the alarm when fire or smoke is detected.

4. Evacuation Support

- Assist in safe evacuation from fire-affected areas.

5. Coordination with Fire Department

- Guide firefighters to the exact location of the fire if external help arrives.

TEAM LEADER:- Mr. Hitesh Divyeshwar

NO.	Members:-	Class
1	Vivaan Bansal	9A
2	Vedant Pandya	11C
3	Shawn Christopher Christian	9B
4	Rudra Pratap Singh Chauhan	9A
5	Pragyan Kamakshya Paschimiray	11C
6	Nitya Devang Shah	11A
7	Milit Vishal Gandhi	10B
8	Kalp Anil Patel	11C
9	Kavish Purav Thakkar	9A



6. FIRST AID TEAM

Key Responsibilities

1. **Immediate Medical Assistance**
 - Provide first aid to injured students, staff, or visitors.
2. **First Aid Kit Management**
 - Ensure that first aid kits are fully stocked and accessible.
3. **Medical Assessment**
 - Assess injuries and provide basic treatment such as bandaging, CPR, or bleeding control.
4. **Medical Referral**
 - Identify serious cases and arrange transport to nearby hospitals if required.
5. **Health Record Maintenance**
 - Maintain a record of injuries and treatment provided during the emergency.

TEAM LEADER:- Mr. Kapil Hadiya

NO.	Members:-	Class
1	Aarsh Anish Parikh	11A
2	Abeer Ashish Gaur	10A
3	Darshil Akshay Vasava	10C
4	Dhruvin Parthesh Jani	10C
5	Harshit Kumawat	11A
6	Hemanth Obulapuram	11B
7	Krishnadatt Surendrakumar Parmar	11A
8	Kush Rajendra Patel	9B
9	Harshit Sapan Soni	9C

7. STRUCTURAL/NON STRUCTURAL /UTILITIES SAFETY & RECOVERY TEAM

Key Responsibilities

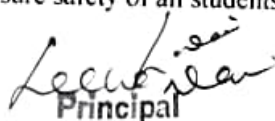
1. **Infrastructure Safety Check**
 - Inspect school buildings, classrooms, staircases, and walls for structural damage.
2. **Utility Management**
 - Ensure electricity, water supply, and gas lines are safely managed during emergencies.
3. **Risk Identification**
 - Identify potential hazards such as falling objects, damaged furniture, or exposed wires.
4. **Damage Assessment**
 - Prepare a report of damages after the emergency.
5. **Recovery and Restoration**
 - Assist in restoring essential facilities for safe resumption of school activities.

TEAM LEADER:- Mr. Sanjay

NO.	Members:-	Class
1	Shreyas Rajesh Kalekar	9B
2	Parth Rajpurohit	11C
3	Prerak Chirag Bhatt	10A
4	Jay Lalit Dheman	10B
5	Harshvardhan Suresh Patel	11A
6	Avlamb Vishwajeet Yadav	11A
7	Aryan Mukesh Ingole	9A
8	Arneesh Singh	10A
9	Vedant Pandya	11C

General Responsibilities of All Team Members

- Attend disaster management training and drills.
- Follow instructions of team leaders and school authorities.
- Maintain calmness and help prevent panic among students.
- Ensure safety of all students and staff as the top priority.


Principal

New Era Sr. Secondary School
Vadodara - 390 002.

